



# SPRING GROVE POLICE DEPARTMENT

Chief - **Paul J. Folz**

118 1<sup>st</sup> Avenue NW  
Spring Grove, MN 55974

Office Phone: 507-498-2677

Fax Number: 507-498-5298

**Dispatch Phone Number (24 Hours) 507-725-3379**

E-mail: [chief.cityofsg@springgrove.coop](mailto:chief.cityofsg@springgrove.coop)

Web Site: [www.springgrove.gov-office.com](http://www.springgrove.gov-office.com)

February 18, 2020

TO: Spring Grove City Council

FROM: Paul J. Folz  
Chief of Police

SUBJECT: 2019 End of the Year Report

The following is a summary of the activities, and other information of the Spring Grove Police Department for the year 2019.

As always, if there is information that you would like clarification on or more details on, please feel free to contact me.

Thank-you for taking the time to look at this report.

Sincerely,

A handwritten signature in purple ink, appearing to read "Paul J. Folz".

Paul J. Folz  
Chief of Police

What does the Spring Grove Police Department do?



## “Incident Complaint Report (ICR) which we call, “CALLS FOR SERVICE”

The first section of this report refers to the activities that the police were involved in, in some fashion for 2019.

The first 2 pages shows a generic breakdown of the calls that were received in the City of Spring Grove and showing them in a general category. The next three pages are graphs that show the calls by day of the week, then the second graph shows the time of day that the call was reported. The third graph shows a comparison of the total calls received by year.

<b>2019 Calls for Service</b>	
911 HangUp	14
911 Open Line	4
Accident	15
Accident with Injuries	1
Alarms	2
Animal Complaint	78
Assaults	29
Assist Other Agency	22
Attempt to Locate	1
Burglary	2
Child	14
Civil Matter	23
Community Policing	9
Damage to Property	7
Death	5
Disturbance	16
Domestic	18
Escort	14
Extra Patrol	6
Fire	3
Fireworks	2
Found	6
Fraud	6
Harassment	10
Harassment Restraining Order	3
Information	4
Intoxicated Person	7
Juvenile	5
Lost	11
MAARC REPORT	1
Medical	63
Motor Vehicle Unlock	12
Motorist Assist	12
Noise Complaints	3

NSF Check	9
Open Door	5
Ordinance Violation	69
Parking Complaint	101
Party Complaint	1
Probation Violation	1
Public Assist	21
Public Hazard	5
Scams	21
Search Warrant	3
Sexual Assault	2
Suicide	5
Suspicious	32
Theft	30
Traffic Complaint	38
Traffic Stop	389
Trespassing	3
Trouble with Party	10
Void	7
VOR (Vehicle Off Road)	2
Warrants	1
Weather Spotting	1
Welfare Checks	16

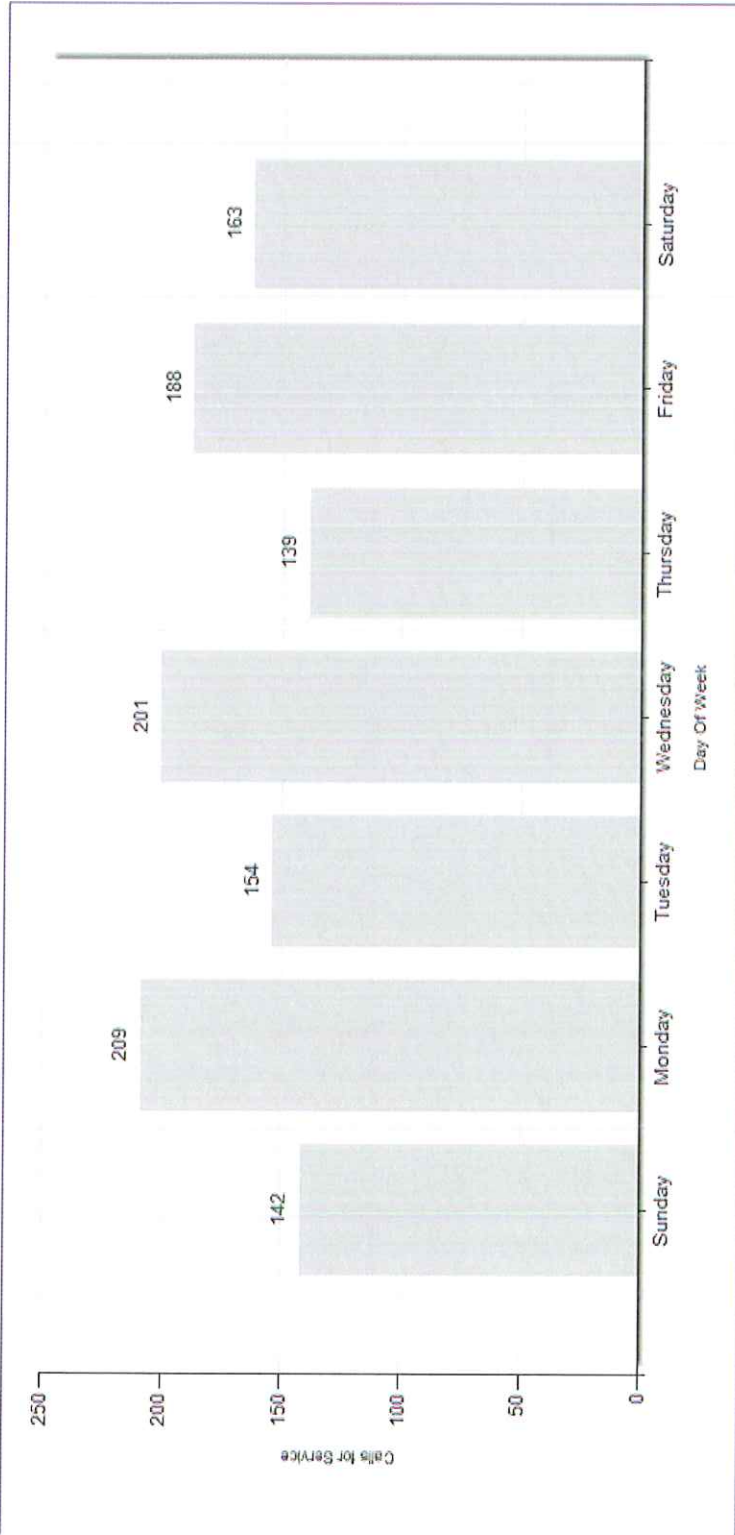
**Total Calls for Service 1200**



## Calls for Service Day Of Week

Start Date: 1/1/2019

End Date: 12/31/2019

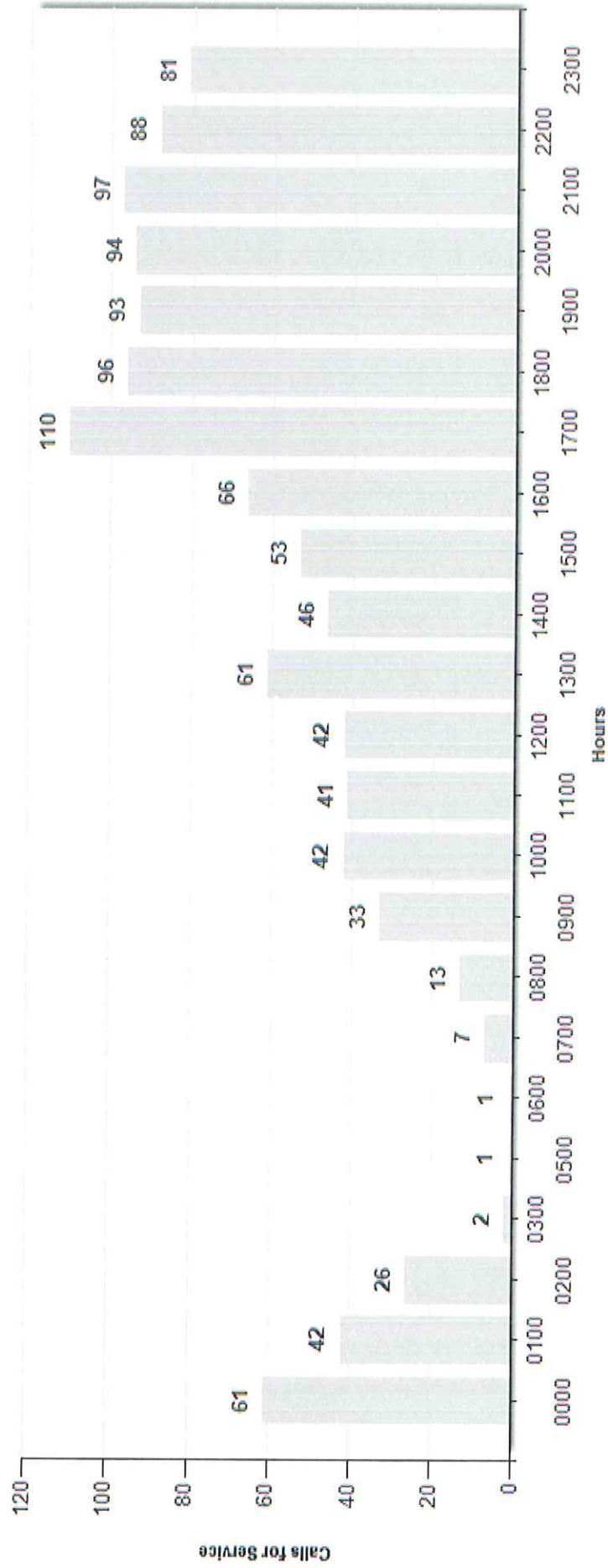




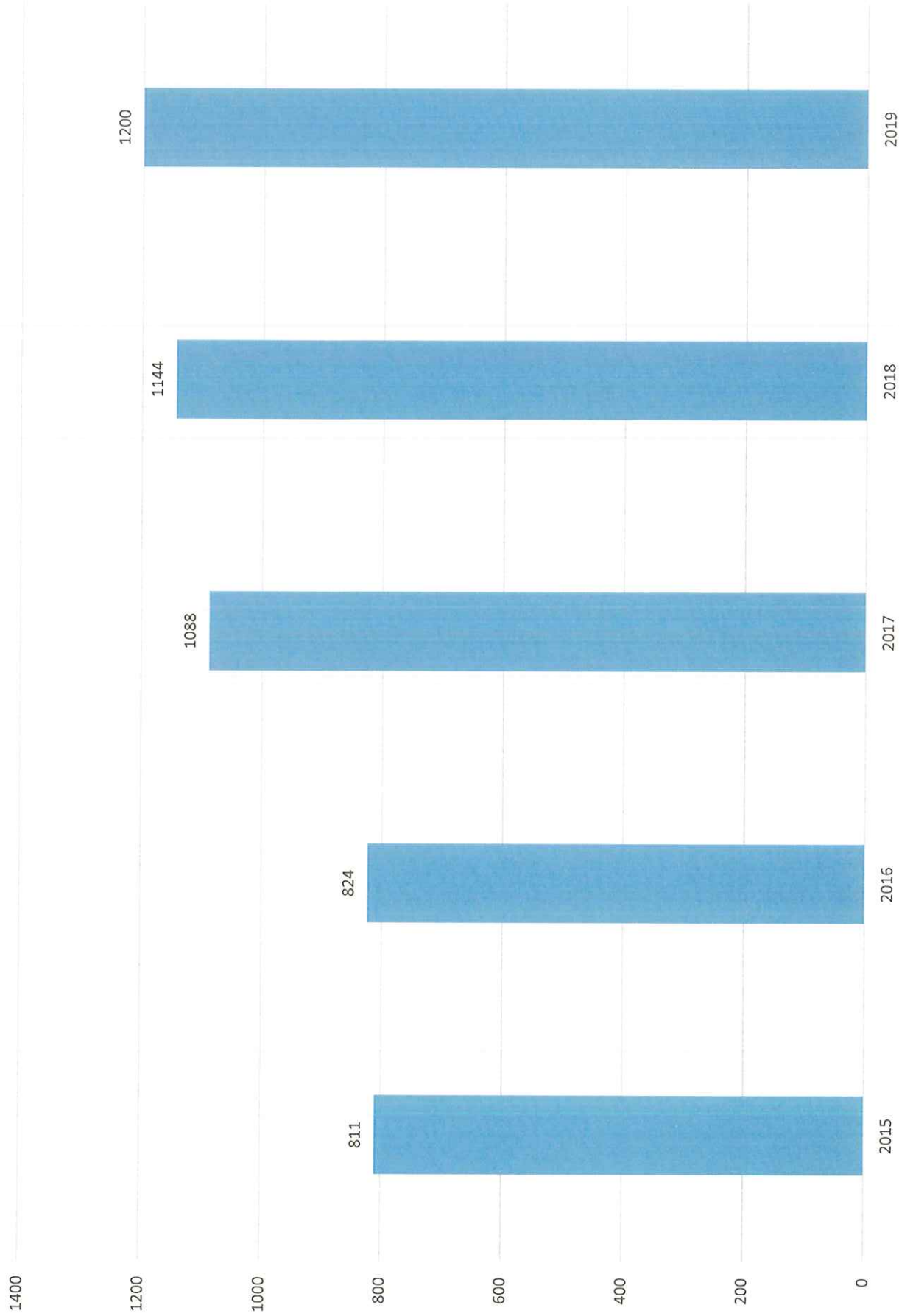
# Calls for Service Hourly

1/1/2019 to 12/31/2019

Total Calls: 1200



Calls for Service by Year Chart





## Criminal Cases Investigated

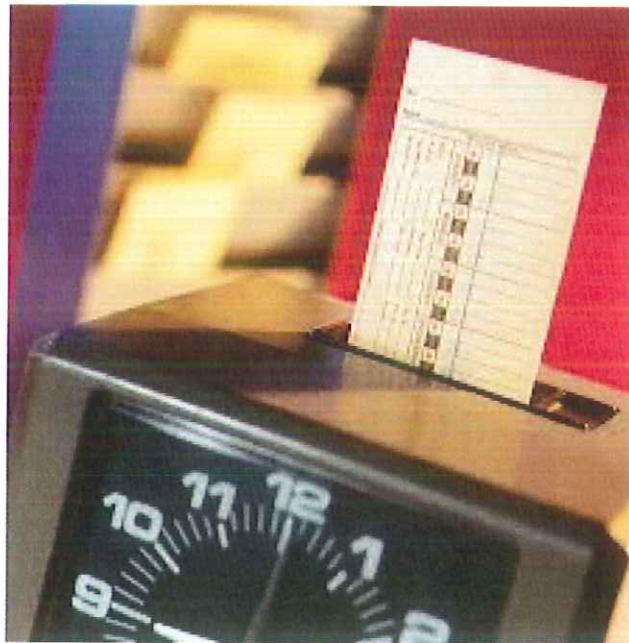
After an "ICR" has been recorded, then an officer responds, we now have two functions to perform. We take the necessary actions to complete the call. For example, in the case of where we are called to unlock a vehicle, because the owner locked the keys inside, and once the vehicle is unlocked, the call is complete and we have no further action. In the second event, we determine if there has been a crime committed, if the answer is true than an investigation is started. The evidence is collected and the victims and/or the witnesses are interviewed. There are also situations where the sheriff's department initially responds to the call, but the case is referred back to the police department for further investigations and follow-up.

On the next page, you will also find the page entitled "Spring Grove Police Department Case Disposition." This describes how the cases were brought to a final conclusion. Just a couple of notes, the Restitution made category will typically have the NSF Check cases but also situations like a "Gas Drive Off" where a customer came back and paid for the fuel and No Charges were filed because they paid for the fuel after we contacted them.

Last year (2019) we spent approximately **612.00 hours** of time conducting investigations. The calculation concludes that we had a **case closure rate of 98.0% for the year.**

<b>Case Disposition</b>	
Cases still under Investigation	27
Cleared by Arrest	10
Cleared by Citation	166
Cleared by Long Form Complaint Filed	1
Cleared by Warning Citation	327
County Attorney Declined to Prosecute	1
Investigation Complete - No further action will be taken	316
No Crime Committed	37
Officer took care of at Scene	271
Referred to Another Agency or Jurisdiction	3
Restitution made - No criminal charges will be filed	16
Statute of Limitations	1
Victim request no action	24

With all those things to do? How do they spend their time?



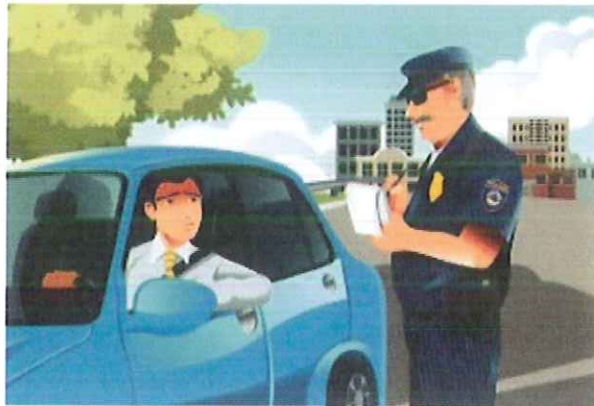
Spring Grove Police Department  
 Chief Paul J. Folz  
 118 1st Avenue NW  
 Spring Grove, MN 55974

## 2019 Hours worked by Type

Activity Type	Total Hours Logged
Holiday	251.00
Patrol	3,080.40
Accidents	6.00
Administrative	23.80
Assist Other Agency	20.80
Assist Public	8.00
Commissions and Meetings	181.00
Court	2.00
Drop off Citations/Reports or Investigations	3.50
Family Funeral Leave	22.00
Foot Patrol (Door Checks)	12.00
Investigations	612.60
Medical & Fire Assists	45.80
Office - Mail & Messages	173.50
Office - Review Reports (Old & New)	39.50
Office - Writing Reports	41.90
Office Detail	323.90
Personal Time Off	480.00
Public Relation & Events	30.30
Training	204.00
Transcription	1,193.50
Vehicle & Office Maintenance	49.00
<b>Grand Total Hours Logged:</b>	<b>6,835.30</b>

Selection Filter(s): Log Date: 1/1/2019, to: 12/31/2019

# Spring Grove Police Department Citations issued in 2019



<b>Traffic Citations Issued for 2019</b>	
72 Hour Maximum Parking	9
Drive wrong way on one way street	1
Driver Must Carry Proof of Insurance when Operating Vehicle	1
Driving After Revocation	3
Driving After Suspension	5
Driving without a valid license for vehicle	3
4th Degree DUI	1
Expired Drivers License - Provisional License	1
Liquor-Consumption by persons under 21	3
No Drivers License in Possession	1
No Parking 2 AM to 6 AM	16
No Parking Where Signs or Yellow Curb Prohibit	2
Operate Golf cart without a permit	1
Operate Vehicle With Expired Registration	3
Owner Who Is Not Driver Must Later Produce Proof of Insurance If Required	1
Parked in a handicap are without Permit	1
Parked Wrong Way - Against Traffic	7
Seat Belt Required	4
Speed - Excess of 55 mph Limit	1
Speed - Excess of 30 mph Limit	16
Speed - Excess of 45 mph Limit	11
Winter Snow Parking Violation	48
Within 10 feet of a fire hydrant	1

## Traffic Citations Issued for 2019

<b>Citations Issued in Non-Traffic</b>	
Accumulation of Snow - Residential > 24 hrs after snow	2
Allow grass or weeds to grow higher than 6 inches	1
Allow Junk Vehicle within City Limits	8
Animal License Required	5
Animal runs at Large	7
Disorderly Conduct	1
Dog barks for more than 10 minutes or 30 minutes	1
Domestic Assault	5
Issued a Dishonored Check	7
Minor in Possession of Tobacco	2
Permit Required to Have Chickens	1
Theft of Property	2
Theft of Motor Fuel	1
Trespassing	1
Protection Order Violation	1

**Total Non Traffic Citations**

**45**

## Other Items of Interest

One of the interesting things that the council may not be aware of is the amount of revenue that is generated through the police department. In 2019, it is estimated that the police department generated over \$14,677.00 dollars in revenues. Revenues came from fines that were imposed by the court, NSF check collections fees and other sources.

The following chart will illustrate the fiscal responsibility that the police department exercises year after year.



## Spring Grove Police Department Budget by Year

YEAR	BUDGETED AMOUNT	ACTUALLY SPENT	UNDER/OVER BUDGET	PERCENTAGE UNDER BUDGET	INCOME GENERATED	ACTUAL COST OF
2005	\$185,985.00	\$164,639.00	<b>\$21,346.00</b>	11.48%	<b>No Information</b>	<b>\$164,639.00</b>
2006	\$209,288.00	\$188,607.00	<b>\$20,681.00</b>	9.88%	<b>No Information</b>	<b>\$209,288.00</b>
2007	\$226,684.00	\$196,119.00	<b>\$20,681.00</b>	9.12%	<b>No Information</b>	<b>\$226,684.00</b>
2008	\$212,749.00	\$173,375.00	<b>\$39,374.00</b>	18.51%	<b>\$16,090.00</b>	<b>\$157,285.00</b>
2009	\$199,533.00	\$170,975.00	<b>\$28,558.00</b>	14.31%	<b>\$18,454.00</b>	<b>\$152,521.00</b>
2010	\$210,383.00	\$169,330.00	<b>\$41,053.00</b>	19.51%	<b>\$21,577.00</b>	<b>\$147,753.00</b>
2011	\$212,268.00	\$189,257.00	<b>\$23,011.00</b>	10.84%	<b>\$22,593.00</b>	<b>\$166,664.00</b>
2012	\$211,430.00	\$119,887.00	<b>\$91,543.00</b>	43.30%	<b>\$20,816.00</b>	<b>\$99,071.00</b>
2013	\$167,013.00	\$147,877.00	<b>\$19,136.00</b>	11.46%	<b>\$16,398.00</b>	<b>\$131,479.00</b>
2014	\$197,482.00	\$193,494.00	<b>\$3,988.00</b>	2.02%	<b>\$22,108.00</b>	<b>\$171,386.00</b>
2015	\$234,188.00	\$207,450.00	<b>\$26,738.00</b>	11.42%	<b>\$24,471.37</b>	<b>\$182,978.63</b>
2016	\$224,659.00	\$214,151.00	<b>\$10,508.00</b>	4.68%	<b>\$26,856.00</b>	<b>\$187,295.00</b>
2017	\$247,196.00	\$241,447.00	<b>\$5,749.00</b>	2.33%	<b>\$26,935.00</b>	<b>\$214,512.00</b>
2018	\$256,143.00	\$244,351.47	<b>\$11,791.53</b>	4.60%	<b>\$26,526.37</b>	<b>\$217,825.10</b>
2019	\$275,517.00	\$260,840.00	<b>\$14,677.00</b>	5.33%	<b>\$28,705.00</b>	<b>\$232,135.00</b>
2020	\$360,804.00					

## In Closing

I hope that this report gives the council a more appreciative look at the duties that the police department performs on a daily basis.

My hope of this report is that it is a continuation of a dialogue between the members of the council and the police department. For the sake of the council, there is a large amount of information that is not covered in this report.

As always I thank the council for taking their time to review this report.

Respectfully Submitted,



Paul J. Folz

Chief of Police